



P.O. Box 338, 1889 Mayview Road,
 Bridgeville Pa 15017
 Phone: 1-412-221-2800 Fax: 1-412-257-3109
www.equipco.com



Train the Trainer Information

Prepared For
EQUIPCO

This option allows your company to meet O.S.H.A.'s regulations by having an *In-House Trainer* available when your needs arrive.

The following classes are required:

FORKLIFT OPERATOR TRAINING CLASS

Based on the O.S.H.A. regulation 1910.178, anyone who operates a forklift must be trained, evaluated and certified. Forklift Operators must be at least 18 years of age.

- Equipco's program consists of capacity plate explanation, DVD format computer generated video, verbal instruction, graphics, written and oral reviews, daily start-up safety checks and hands-on* operational techniques.
- Each trainee will come away with a good basic understanding of how the forklift operates and how load handling affects the stability of the forklift. Their responsibilities as an employee to do daily start-up safety checks and demonstrate proper operation techniques.
- Each trainee will receive a certificate of completion and operator identification card.
- Equipco will maintain a history for a period of three years, after three years the trainee will have to re-certify to continue to operate a forklift.

***Does not meet O.S.H.A.'s requirements for forklift product, site and application specific certification – This is covered in our Train the Trainer Class.**

TRAIN THE TRAINER CLASS

This class is designed to help benefit companies with the desire to perform the classroom and hands-on training for their employees. It is a prerequisite that anyone attending this class must first attend the Forklift Operator Training Class.

- **Each trainee will come away with the understanding of O.S.H.A. regulation 1910.178 – which drives the need for forklift product, site and application specific certification. This regulation, along with ANSI, ITA, UL and NFPA regulations will be discussed. Their interactions are explained, as well as their impact on the actual information developed within the Hyster Training Program.**
- **At the conclusion of this class, trainees will be able to present Hyster's Forklift Operator Training Program and enforce O.S.H.A.'s operator training requirements.**
- **Each trainee will receive a certificate of completion.**

SUBMITTED BY: **Charlie Adams**
 Aftermarket Representative

COST NOTE: Transportation and lodging expenses are the responsibility of each trainee. Special corporate rates are available at the Holiday Inn Express, Bridgeville, PA (412) 914-2000.

Forklift Operator Training Class at Equipco's Bridgeville location	\$ 85.00 per trainee
Train the Trainer Class at Equipco's Bridgeville location	<u>\$250.00 per trainee</u>
Total Cost – Bridgeville location	\$335.00 per trainee + TTT Kit
Forklift Operator Training Class at Your Facility	\$595.00 up to 15 trainees
Add \$35.00 per trainee over 15, maximum class size of 20	
Train the Trainer Class at Your Facility	Contact: Charlie Adams @ 412-221-2800
"Productivity in Motion" – Training Kit - #0872196	
Includes: Binder and DVD with Instructor's Guide	\$650.00
Kit will not be sold to customer unless they have completed the Train the Trainer Program	

PLEASE REGISTER YOUR TRAINEES BY COMPLETING THE REGISTRATION FORM ATTACHED.

REGISTRATION FORM

FORKLIFT OPERATOR TRAINING

Please register your trainees by completing the information below and mail or fax (412) 257-3109 to Stacy Salopek or Charlie Adams.

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

TITLE: _____

PHONE: _____

SCHOOL NUMBER: _____

PURCHASE ORDER #: _____

NAME OF TRAINEES WHO WILL BE ATTENDING

1. _____

5. _____

2. _____

6. _____

3. _____

7. _____

4. _____

8. _____

2010 FORKLIFT OPERATOR TRAINING

SCHOOL #	MONTH	DATE
1-6	JANUARY	6 th
1-20	JANUARY	20 th
2-3	FEBRUARY	3 rd
2-17	FEBRUARY	17 th
3-3	MARCH	3 rd
3-17	MARCH	17 th
4-7	APRIL	7 th
4-21	APRIL	21 st
5-5	MAY	5 th
5-19	MAY	19 th
6-2	JUNE	2 nd
6-16	JUNE	16 th

SCHOOL #	MONTH	DATE
7-7	JULY	7 th
7-21	JULY	21 st
8-4	AUGUST	4 th
8-18	AUGUST	18 th
9-1	SEPTEMBER	1 st
9-22	SEPTEMBER	22 nd
10-6	OCTOBER	6 th
10-20	OCTOBER	20 th
11-3	NOVEMBER	3 rd
11-17	NOVEMBER	17 th
12-1	DECEMBER	1 st
12-22	DECEMBER	22 nd

Times for Basic Operator Training is 8am - 12pm (times are approximate)

REGISTRATION FORM

COMPLIANCE PROCESS TRAINING / TRAIN THE TRAINER

Please register your trainees by completing the information below and mail or fax (412) 257-3109 to Stacy Salopek or Charlie Adams.

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

TITLE: _____

PHONE: _____

SCHOOL NUMBER: _____

PURCHASE ORDER #: _____

PLEASE CHECK ONE: COMPLIANCE TRAINING TRAIN THE TRAINER

NAME OF TRAINEES WHO WILL BE ATTENDING

1. _____

5. _____

2. _____

6. _____

3. _____

7. _____

4. _____

8. _____

2010 COMPLIANCE PROCESS TRAINING/ TRAIN THE TRAINER PROGRAM

SCHOOL #	MONTH	DATE
1-7	JANUARY	7 th
1-21	JANUARY	21 st
2-4	FEBRUARY	4 th
2-18	FEBRUARY	18 th
3-4	MARCH	4 th
3-18	MARCH	18 th
4-8	APRIL	8 th
4-22	APRIL	22 nd
5-6	MAY	6 th
5-20	MAY	20 th
6-3	JUNE	3 rd
6-17	JUNE	17 th

SCHOOL #	MONTH	DATE
7-8	JULY	8 th
7-22	JULY	22 nd
8-5	AUGUST	5 th
8-19	AUGUST	19 th
9-2	SEPTEMBER	2 nd
9-23	SEPTEMBER	23 rd
10-7	OCTOBER	7 th
10-21	OCTOBER	21 st
11-4	NOVEMBER	4 th
11-18	NOVEMBER	18 th
12-2	DECEMBER	2 nd
12-23	DECEMBER	23 rd

Times for Compliance Training is 8am – 3pm (approximate)
Times for Training the Trainer is 8am – 4pm (approximate)